THE CITY OF EL CERRITO

RECREATION DEPARTMENT

West Contra Costa Unified SCHOOL DISTRICT

FAIRMONT ELEMENTARY SCHOOL CHILD CARE/AFTER SCHOOL PROGRAM

2013-2014 School Year Wait List Information Sheet

NEW, IMPORTANT INFORMATION!

The Fairmont ASES Grant program requires children to attend 5 days a week until 6:00pm. An early release waiver is available to Kindergarten students.

If registering for less than 5 days a week, or to pick-up children before 6:00pm, parents can enroll at non-grant rates which are listed on the fee schedule.

To put your child's name on the Wait List you must complete the following:

1. School-Age Childcare Wait List Form: This form must be completed in full. Incomplete forms will be returned to you to be completed. You will be put on the list when your returned forms are completed and the registration fee is paid.

2. Bring Proof of Residency (El Cerrito Residents Only): You must attach a copy of a current utility bill (water, phone, PG&E, etc.) with your name and address printed on it. We are sorry that we can not accept Driver Licenses as proof of El Cerrito residency.

3. $25.00 Non-Refundable Registration Fee/Per Child

4. Emergency ID Card **including Photograph of Child**

You must re-enroll on the waiting list for each new school year. Our waiting lists do not roll over from year to year.

REGISTRATION PRIORITY:

1. First priority for fall childcare spaces is given to the children who are currently enrolled in the program.
2. Second priority goes to siblings, whose names are on the waiting list, of the children currently enrolled in the program.
3. Kindergarten children whose names are on our waiting list are given next priority until the kindergarten portion of the program is full.
4. Five day a week service needs receive priority.
5. Remaining spaces are given to those on our waiting list. Waiting list forms are taken on a first come, first serve basis.
6. El Cerrito Residents have registration priority until 03/01/2013.

CHANGE OF ADDRESS/PHONE NUMBERS: It is your responsibility to notify the Administrative Specialist at the Community Center if your address or home/work phone number changes. If we try to contact you and your address/phone numbers are incorrect your space and registration fee will be forfeited.

QUESTIONS ABOUT THE PROGRAM please contact Cori Diaz, Supervisor at (510) 559-7003.
QUESTIONS ABOUT THE WAIT LIST please call (510) 559-7006.

FAIRMONT ELEMENTARY SCHOOL: Before and After School Program

Registration Wait List Form 2013-2014

Activity #621120

Please complete the form below and return it with a **$25.00** non-refundable registration fee/per child to the El Cerrito Community Center Office at 7007 Moeser Lane, El Cerrito, CA 94530

CHILD'S NAME:	DATE OF BIRTH:
PARENT/ GUARDIAN'S NAME 1: PARENT/GUARDIAN NAME 2:	GRADE 2013/2014: ❑ BOY ❑ GIRL
ADDRESS:	HOME PHONE:
CITY: ZIP:	CELL PHONE PARENT 1: CELL PHONE PARENT 2:
E-MAIL:	WORK PHONE PARENT 1: WORK PHONE PARENT 2:

ASES GRANT PROGRAM*: Children must attend 5 days a week until 6:00pm.
KINDERGARTEN ONLY: ***In July 2013 you will receive a schedule confirmation/request form and Registration Packet in the mail. This packet will contain all registration, scheduling, licensing and emergency forms. You MUST return the completed packet to the Community Center by August 5, 2013.***

After School (PM) Care Grades 1st-6th 2:40pm-6:00pm	M-F
PMKC (PM Kindergarten Continuous Care) 11:45am-6:00pm	M-F
PMK2 (PM Kindergarten Care 2) 2:40pm-6:00pm	M-F

NON-GRANT PROGRAM*: These programs are billed at a daily rate not subsidized by the ASES Grant.
1st-6th Grade ONLY: ***In July 2013 you will receive a schedule confirmation and Registration Packet in the mail. This packet will contain all registration, scheduling, licensing and emergency forms. You MUST return the completed packet to the Community Center by August 5, 2013.***

AM (AM Care) 7:00am-8:30am	M	T	W	TH	F
AMK (AM Kindergarten Care) 8:30am-11:15pm	M	T	W	TH	F
PMK (PM Kindergarten Care) 11:45am-2:30pm	M	T	W	TH	F
After School (PM) Care Grades 1st-6th 2:40pm-5:30pm	M	T	W	TH	F
PMKC (PM Kindergarten Continuous Care) 11:45am-5:30pm	M	T	W	TH	F
PMK2 (PM Kindergarten Care 2) 2:40pm-5:30pm	M	T	W	TH	F
PMEX (Extended Care) 5:30pm-6:00pm	M	T	W	TH	F

*Please note the difference in the fee structure between ASES Grant and Non-Grant programs.
I have received, read and understand the *2013-2014 School Year Waiting List Information Sheet and fee schedule*.

PARENT/GUARDIAN'S SIGNATURE: _____ DATE:_____

STAFF USE ONLY

Receipt #:_____Received by (staff initials):_____ Date:_____