

City of El Cerrito Conflict of Interest Code

Appendix A – List of Designated Positions

Individuals holding the following positions must file a Statement of Economic Interests (Form 700):

Classification	Disclosure Categories
Assistant City Attorney	1, 2, 3, 4
Assistant City Manager	1, 2, 3, 4
Assistant to the City Manager	1, 2, 3, 4
Associate Engineer	1, 2, 3, 4
Associate Planner	1, 2, 3, 4
Battalion Chief	1, 2, 3, 4
Battalion Chief – Training Officer	1, 2, 3, 4
Building Official	1, 2, 3, 4
Budget/Financial Services Manager	1, 2, 3, 4
City Clerk	1, 2, 3, 4
Community Development Director	1, 2, 3, 4
Fire Chief	1, 2, 3, 4
Information Technology Manager	1, 2, 3, 4
Maintenance Services Superintendent	1, 2, 3, 4
Management Analyst (I, II, and III)	1, 2, 3, 4
Network Security Engineer	1, 2, 3, 4
Operations and Environmental Services Manager	1, 2, 3, 4
Planning Manager	1, 2, 3, 4
Police Captain	1, 2, 3, 4
Police Chief	1, 2, 3, 4
Police Lieutenant	1, 2, 3, 4
Program Manager	1, 2, 3, 4
Public Works Director/City Engineer	1, 2, 3, 4
Recreation Director	1, 2, 3, 4
Recreation Supervisor	1, 2, 3, 4
Recycling Operations Supervisor	1, 2, 3, 4
Senior Engineer	1, 2, 3, 4
Senior Human Resources Analyst	1, 2, 3, 4
Senior Planner	1, 2, 3, 4
Senior Program Manager	1, 2, 3, 4
Special Counsel	1, 2, 3, 4
Consultants	*
Commission and Board Members:	
Arts and Culture Commission Members	5
Design Review Board Members	1, 2, 3, 4
Financial Advisory Board Members	1, 2, 3, 4

* Individuals providing services as a consultant as defined in Title 2 Ca Code of Regulations Section 18700.3 or 18734 shall disclose pursuant to the broadest disclosure category in this code unless the City Manager or designee determines in writing that a consultant has been hired to perform a range of duties sufficiently limited in scope and it is more appropriate to assign a limited disclosure requirement. Any determination is a public record and shall be retained in the same manner and location as the disclosure statements filed pursuant to this code.

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Appendix B – Disclosure Categories

The disclosure categories listed below identify the types of investments, business positions, sources of income or real property which Designated Positions must disclose for each category to which the position is assigned.

#	Description
1	Personal Income: All sources of income, including investments, gifts, loans and travel payments as defined in Government Code Section 82030, as amended.
2	Interests in Real Property: All interests in real property, as defined in Government Code Section 82033, as amended, located in whole or in part within the City of El Cerrito or within a two-mile radius of the boundaries of the City of El Cerrito. An "interest in real property" does not include the principal residence occupied by the designated filer or their family, if used exclusively as a personal residence.
3	Investments: All investments in excess of \$2,000 held by the designated filer the filer's spouse, domestic partner or dependent children, as defined in Government Code Section 82034, as amended, including but not limited to common stock, preferred stock, options, debt instruments and any partnership or other ownership interest if the business entity or any parent, subsidiary or otherwise related business entity has an interest in real property in the City of El Cerrito, or does business or plans to do business in the City of El Cerrito, or has done business within the City of El Cerrito at any time during the two years prior to the time this disclosure statement is made.
4	Business positions: Management positions held with any business entity located, doing business, planning to do business, or having done business in the past two years within the City of El Cerrito.
5	Arts and Culture Commission: All members of the Commission shall disclose business entities in which they have an investment, or in which they are a director, officer, partner, employee, or hold any position of management; and income as defined in Government Code Section 82030, as amended, including gifts, loans, and travel payments; if the business entity or source of income: a) has applied for, is receiving, or within the previous two years has received, funds through the City to advance Arts in El Cerrito; b) has profited from the creation, production, sale, or display of any artistic endeavor; or c) has provided services, goods, or equipment to artistic endeavors in the City of El Cerrito.

FURTHER INFORMATION AND INSTRUCTIONS

Further information and instructions regarding the Statement of Economic Interests (Form 700) may be found within Form 700 itself, and the Form 700 Reference Pamphlet, both available at the California Fair Political Practices Commission website: www.fppc.ca.gov