



MINUTES

REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, January 25, 2023 at 7:00 p.m.

Staff Liaison

Christopher Jones | (510) 559-7005
cjones@ci.el-cerrito.ca.us

JOIN VIA ZOOM:

<https://us06web.zoom.us/j/81610084941?pwd=V2hDTGVkbWlaY3J5Y3lxdXJKTWxGUT09>

Event ID: 816 1008 4941 **Password:** 560480
or Dial in: 1-408-638-0968

7:00 P.M. CONVENE REGULAR PARK AND RECREATION COMMISSION MEETING

- Chair Codron called the meeting to order at 7:01pm

1. **ROLL CALL – Present:** Chair Avis Codron; Vice-Chair Jennifer Kaczor; Members, Ben Chuaqui, Norman La Force

2. **COMMISSION/STAFF COMMUNICATIONS AND ANNOUCEMENTS**

Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff.

Vice Chair Kaczor announced that she will be on a future call to discuss applying for a grant to possibly fund the acquisition of the Fairview open space property.

Director Jones introduced Beth Frazer, Recreation Supervisor, and explained that different Recreation Supervisors would be attending most meetings moving forward to provide updates to the Commission.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.

None.

4. **COUNCIL/STAFF LIAISON ANNOUCEMENTS AND REPORTS**

Staff and/or Mayor Pro Tem Tessa Rudnick may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council. Staff will ask if any members of the public who intend to apply to the Park and Recreation Commission are present at the meeting and wish to be recognized.

New City Council liaison is Mayor Pro Tem Tessa Rudnick. Director Jones reported on the December 6th City Council Meeting where they approved Wall of Fame inductee Norman La Force, updated the San Pablo Avenue Specific Plan, continued the temporary outdoor dining regulations, and passed a proclamation honoring Maintenance Superintendent Bill Driscoll in retirement. Director Jones then reported on December 20th City Council Meeting where the election results were certified with Gabriel Quinto being re-elected and the election of new Councilmember Carolyn Wysinger. The City Council re-organized and Lisa Motoyama became Mayor and Tessa Rudnick Mayor Pro-Tem. The City Council also recognized Janet Abelson for her 24 years of service.

Director Jones reported that Zoom meetings will continue through February, then return back in person at City Council Chambers and announced upcoming City Council meetings.

5. APPROVAL OF MINUTES

Consider a motion adopting the minutes of the Park and Recreation Commission meeting on **November 30, 2022**.

Moved/Seconded: Members La Force/Chuaqui

Action: Passed a motion to approve the minutes of the Park and Recreation Commission meeting on November 30, 2022.

Ayes: Chair Codron; Vice Chair Kaczor; Members Chuaqui and LaForce.

Noes: None

Abstain: None

6. ARLINGTON PARK IMPROVEMENTS PROJECT DESIGN

Discussion and presentation on the design progress for the Arlington Park Improvements Project and possible action to recommend direction for final project design.

Discussion and Presentation: Staff and consultants discussed, answered questions and presented on the Arlington Park Improvement Project design process, showing two plans. Concept A was Siegfried Engineering's initial design and Concept B was developed with feedback from the public meeting.

Commission Member Chuaqui commented on possibly getting a bid alternative for luxury vinyl tiles vs. the proposed polished concrete floors, adding in bigger and more functional trash cans, and not having two doors to the patio but instead one in the middle of the wall leading out to the patio.

Public Comment: Troy Tyler agreed with Member Chuaqui's comments.

Moved/Seconded: Members La Force/Chair Codron

Action: Passed a motion to recommend Concept B and adding a bid alternative for the floor including vinyl planks with a wood look, have only one double door instead of two placing it in the middle of the wall facing the patio, and add separate trash cans one for each trash, recycle, and compost that are bigger.

Ayes: Chair Codron; Vice Chair Kaczor; Members Chuaqui and LaForce.

Noes: None

Abstain: None

7. SWIM CENTER PRESENTATION

Discussion and presentation of Swim Center programs, projects and maintenance work.

Discussion and Presentation: Recreation Supervisor Beth Frazer presented and answered questions regarding the challenges, strengths, opportunities and upcoming construction at the El Cerrito Swim Center.

Action: Received and filed

8. PARK AND RECREATION COMMISSION WORK PLAN DISCUSSION AND UPDATES

Commission discussion and updates on work plan goals and progress.

- Work Plan Group and Liaison Reports

Discussion: Chair Codron discussed Urban Trails and Open Space Work Plan Group recommendation to the City Council and Commission Members discussed reaching out to the West Contra Costa School Board Member for El Cerrito as private citizens regarding the Tennis Courts being locked and soccer having limited field space.

Public Comment: Troy Tyler offered to get the Commission in touch with Spurs Soccer regarding limited field space.

Action: Received and filed

9. REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS

Review Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation.

Discussion and Presentation: Staff discussed and responded to questions about the status of projects at Arlington Park, Hillside Natural Area Improvements, Parks and Recreation Facilities Master Plan Program, and Swim Center Capital Enhancements.

Action: Received and filed

10. RECREATION DEPARTMENT UPDATE

Update on items of interest in the Recreation Department.

Presentation: Staff reported on the 2023 Summer Camp rECguide, Teen Workshop Series, Elder Tech Intro to iPhone & iPad Workshop, and AARP Tax Prep.

Action: Received and filed

11. ITEMS FOR FUTURE AGENDAS

- Next Regular Meeting: Wednesday, February 22, 2023 at 7 p.m.
- Parks and Recreation Facilities Projects Update – Ongoing
- Work Plan Item Discussion/Updates – Ongoing
- Mid-Year Budget Review and Possible Recommendations – February
- Hillside Natural Area Vegetation Management Update - TBD

12. ADJOURN PARK AND RECREATION COMMISSION MEETING Chair Codron adjourned the meeting at 9:06 p.m.

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Avis Codron, Chair

This is to certify that the foregoing is a true and correct copy of the minutes of the Regular Park and Recreation Commission meeting on January 25, 2023 as approved by the Park and Recreation Commission.

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Christopher Jones, Staff Liaison