



MINUTES

REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, November 30, 2022 at 7:00 p.m.

Staff Liaison

Christopher Jones | (510) 559-7005
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JOIN VIA ZOOM:

<https://us06web.zoom.us/j/89891784374?pwd=UEhTQVVseEZVVUxpS2k0R0F0b3RFUT09>

Event ID: 898 9178 4374 **Password:** 313716
or Dial in: 1-408-638-0968

7:00 P.M. CONVENE REGULAR PARK AND RECREATION COMMISSION MEETING – Chair Codron called the meeting to order at 7:01pm

- 1. ROLL CALL – Present:** Chair Avis Codron; Vice-Chair Jennifer Kaczor; Members, Ben Chuaqui, Norman La Force
- 2. COMMISSION/STAFF COMMUNICATIONS AND ANNOUCEMENTS**
Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff.

Director Jones announced that the Arlington Park Improvement Project Public Meeting is taking place on Wednesday, December 7, 2022 from 6 to 8pm at the Arlington Clubhouse.

- 3. ORAL COMMUNICATIONS FROM THE PUBLIC**

Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.

None.

- 4. COUNCIL/STAFF LIAISON ANNOUCEMENTS AND REPORTS**

Staff and/or Mayor Pro Tem Lisa Motoyama may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council. Staff will ask if any members of the public who intend to apply to the Park and Recreation Commission are present at the meeting and wish to be recognized.

Director Jones reported on the November 1st and 15th City Council Meetings including United Against Hate Week, Swim Center maintenance services contract approval and a budget amendment for the Swim Center Re-Plastering Project.

5. APPROVAL OF MINUTES

Consider a motion adopting the minutes of the Park and Recreation Commission meeting on **October 26, 2022**.

Moved/Seconded: Members La Force/Chair Codron.

Action: Passed a motion to approve the minutes of the Park and Recreation Commission meeting on October 26, 2022.

Ayes: Chair Codron; Vice Chair Kaczor; Members Chuaqui and La Force.

Noes: None

Abstain: None

6. URBAN TRAIL MAINTENANCE AND IMPROVEMENTS

Discussion and presentation on community outreach plans, proposed trail maintenance work, and possible action to recommend procedures and protocols for volunteers and City assistance.

Discussion and Presentation: Chair Codron discussed and responded to questions about the Open Space and Urban Trails Work Plan Group's recommendations to the City Council to establish a City staff member contact to coordinate and work with the Trail Trekkers to explore opportunities to support urban trail development and maintenance. Their second recommendation is to review and approve the Trail Trekkers community outreach and communications plan. Chair Codron also discussed next steps and how the recommendation would be forwarded to the City Council.

Dave Weinstein from the El Cerrito Trail Trekkers thanked the Commissioners for their efforts and said that the Trail Trekkers still need to build up their trail building capacity and they are looking forward to have a single point of contact with the City.

Moved/Seconded: Vice Chair Kaczor/Member La Force.

Action: Passed a motion to forward the recommendations for urban trails to the City Council as presented.

Ayes: Chair Codron; Vice Chair Kaczor; Members Chuaqui and La Force.

Noes: None

Abstain: None

7. CHILDCARE AND SUMMER CAMPS PRESENTATION

Overview of Recreation Department school aged childcare programs.

Presentation and Discussion: staff discussed and responded to questions about the Recreation Department's childcare and summer camp programs including an overview of all programming and the budget, benefits, challenges, silver linings of the COVID-19 Pandemic and goals of the programs.

Action: Received and filed

8. PARK AND RECREATION COMMISSION WORK PLAN DISCUSSION AND UPDATES

Commission discussion and updates on work plan goals and progress.

- Work Plan Group and Liaison Reports

Discussion: Vice Chair Kaczor discussed and responded to questions about the El Cerrito Strollers and Rollers meeting that she attended where they discussed improvements to pedestrian and cycling access and related topics.

Action: Received and filed

9. REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS

Review Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation.

Presentation and Discussion: staff discussed and responded to questions about the status of the projects at Arlington Park, Hillside Natural Area Improvements and Swim Center Capital Enhancements.

Action: Received and filed.

10. RECREATION DEPARTMENT UPDATE

Update on items of interest in the Recreation Department.

Presentation: Staff reported on the 2023 Winter/Spring rECguide, Toys for Tots, Swim Center holiday schedule, holiday office closure, upcoming After School Enrichment Programs, the Arlington Park Tennis Center, senior presentations, line dancing special event and classes, rECnews e-newsletter and the 60+ Bulletin newsletter.

Action: Received and filed

11. ITEMS FOR FUTURE AGENDAS

- Next Regular Meeting: Wednesday, January 25, 2023 at 7 p.m.
- Parks and Recreation Facilities Projects Update – Ongoing
- Work Plan Item Discussion/Updates – Ongoing
- Budget Review and Possible Recommendations – January
- Swim Center Update - January

12. ADJOURN PARK AND RECREATION COMMISSION MEETING Chair Codron adjourned the meeting at 8:12 p.m

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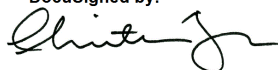


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Avis Codron, Chair

This is to certify that the foregoing is a true and correct copy of the minutes of the Regular Park and Recreation Commission meeting on November 30, 2022 as approved by the Park and Recreation Commission.

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Christopher Jones, Staff Liaison