



MINUTES

REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, October 26, 2022 at 7:00 p.m.

Staff Liaison

Christopher Jones | (510) 559-7005
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JOIN VIA ZOOM:

<https://us06web.zoom.us/j/81984622597?pwd=QWFXWmduQ2VZc1ZETFpYZ2xWOUZnQT09>

Event ID: 819 8462 2597 **Password:** 428454
or Dial in: 1-408-638-0968

7:00 P.M. CONVENE REGULAR PARK AND RECREATION COMMISSION MEETING - Chair Codron called the meeting to order at 7:01pm

- 1. ROLL CALL – Present:** Chair Avis Codron; Members, Ben Chuaqui, Norman La Force
Absent: Vice-Chair Jennifer Kaczor

2. COMMISSION/STAFF COMMUNICATIONS AND ANNOUCEMENTS

Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff.

None

3. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.

None

4. COUNCIL/STAFF LIAISON ANNOUCEMENTS AND REPORTS

Staff and/or Mayor Pro Tem Lisa Motoyama may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council. Staff will ask if any members of the public who intend to apply to the Park and Recreation Commission are present at the meeting and wish to be recognized.

Director Jones reported on the October 18, 2022 City Council meeting including the El Cerrito Garden Club's Sundar Shadi Awards, the award of the Arlington

Park Improvements design contract, and the Swim Center Recreation Pool Re-Plastering construction contract.

5. APPROVAL OF MINUTES

Consider a motion adopting the minutes of the Park and Recreation Commission meeting on **September 28, 2022**.

Moved/Seconded: Members La Force/Chuaqui.

Action: Passed a motion to approve the minutes of the Park and Recreation Commission meeting on September 28, 2022.

Ayes: Chair Codron; Members Chuaqui and La Force.

Noes: None

Abstain: None

7. PARK AND RECREATION COMMISSION WORK PLAN DISCUSSION AND UPDATES

Commission discussion and updates on work plan goals and progress.

- Work Plan Group and Liaison Reports

(Heard Out of Order)

Discussion: Chair Codron announced that the Urban Trails & Open Space Work Plan Group members would be meeting with the El Cerrito Trail Trekkers turn their proposed procedures into a more formalized policy similar to other City policies and procedures.

Director Jones announced that written correspondence for this item had been received from Vice Chair Kaczor and it was included in the supplemental materials for the meeting.

Action: Received and filed

8. 2023 PARK AND RECREATION COMMISSION REGULAR MEETING SCHEDULE

Discussion and possible action to approve the Regular Meeting Schedule for the 2023 Calendar Year.

(Heard Out of Order)

Presentation and Discussion: staff discussed and responded to questions about the proposed 2023 Regular Meeting Schedule.

Moved/Seconded: Members La Force/Chuaqui.

Action: Passed a motion to approve the 2023 Regular Schedule for the Park and Recreation Commission.

Ayes: Chair Codron; Members Chuaqui and La Force.

Noes: None
Abstain: None

6. ARLINGTON PARK TENNIS PLAZA DESIGN

Consider a recommendation to approve incorporating stenciled pavers into the Arlington Park Tennis Plaza Phase I Design. The pavers will serve as a fundraiser to raise money for the Tennis Plaza construction.

(Heard Out of Order)

Presentation and Discussion: Bob Guletz and Patricia St. John discussed and responded to questions about the El Cerrito Tennis Club's plans to sell bricks (pavers) as a fundraiser for the Tennis Plaza project. They discussed the placement and possible colors of the bricks as part of Phase I of the project. They also discussed options for Phase II of the project depending on how much money they can raise.

Moved/Seconded: Chair Codron/Member Chuaqui.

Action: Passed a motion to recommend approval of the brick program as presented with the suggestion of using a combination of the two lightest colored bricks for contrast.

Ayes: Chair Codron; Members Chuaqui and La Force.

Noes: None

Abstain: None

9. REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS

Review Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation.

Presentation and Discussion: staff discussed and responded to questions about the status of the projects at Arlington Park, Hillside Natural Area Improvements and Swim Center Capital Enhancements.

Action: Received and filed.

10. RECREATION DEPARTMENT UPDATE

Update on items of interest in the Recreation Department.


Presentation: Staff reported on new and upcoming programs in the Fall, Canned Food Donation Drive, the "Thankful Tree", Upcoming rEC Treks (senior day trips), Café Costa senior nutrition program and holiday closure information.

Action: Received and filed

11. ITEMS FOR FUTURE AGENDAS

- Next Regular Meeting: Wednesday, November 30, 2022 at 7 p.m.
- Parks and Recreation Facilities Projects Update – Ongoing
- Work Plan Item Discussion/Updates – Ongoing
- Budget Review and Possible Recommendations - November

12. ADJOURN PARK AND RECREATION COMMISSION MEETING - Chair Codron
adjourned the meeting at 8:04 p.m.

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Avis Codron, Chair

This is to certify that the foregoing is a true and correct copy of the minutes of the Regular Park and Recreation Commission meeting on October 26, 2022 as approved by the Park and Recreation Commission.

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Christopher Jones, Staff Liaison