



MINUTES

REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, September 28, 2022 at 7:00 p.m.

Staff Liaison

Christopher Jones | (510) 559-7005
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JOIN VIA ZOOM:

<https://us06web.zoom.us/j/84384934873?pwd=UlqwWW1qVzdMTWZydUJBeUdNZ3ordz09>

Event ID: 843 8493 4873 **Password:** 146727
or Dial in: 1-408-638-0968

7:00 P.M. CONVENE REGULAR PARK AND RECREATION COMMISSION MEETING - Chair Codron called the meeting to order at 7:01pm

- 1. ROLL CALL – Present:** Chair Avis Codron; Vice-Chair Jennifer Kaczor; Members, Ben Chuaqui, Norman La Force

- 2. COMMISSION/STAFF COMMUNICATIONS AND ANNOUCEMENTS**

Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff.

Chair Codron reported on her visit to New Canaan, CT and shared observations from the City's Parks and Recreation Commission meeting that she attended virtually.

- 3. ORAL COMMUNICATIONS FROM THE PUBLIC**

Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.

None

- 4. COUNCIL/STAFF LIAISON ANNOUCEMENTS AND REPORTS**

Staff and/or Mayor Pro Tem Lisa Motoyama may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council. Staff will ask if any members of the public who intend to apply to the Park and Recreation Commission are present at the meeting and wish to be recognized.

Director Jones reported on the September 20, 2022 City Council meeting including upcoming EBMUD work on Richmond Ave, Contra Costa Health Services Measure X funded programs and the end of El Cerrito's local emergency.

(Heard Out of Order) – Director Jones acknowledged Troy Tyler’s attendance at a second Park and Recreation Commission meeting for the record.

5. APPROVAL OF MINUTES

Consider a motion adopting the minutes of the Park and Recreation Commission meeting on **August 24, 2022**.

Moved/Seconded: Members La Force/Chuaqui.

Action: Passed a motion to approve the minutes of the Park and Recreation Commission meeting on August 24, 2022.

Ayes: Chair Codron; Vice-Chair Kaczor; Members Chuaqui and La Force.

Noes: None

Abstain: None

6. TRAIL MAINTENANCE AND IMPROVEMENTS

Discussion and presentation on community outreach plans, proposed trail maintenance work, and possible action to recommend procedures and protocols for volunteers and City assistance.

Presentation and Discussion: Melissa Hobbs, Chair Codron and Vice-Chair Kaczor discussed and responded to questions about the El Cerrito Trail Trekkers proposed community outreach policy, process and protocols for volunteer trail creation and maintenance work and coordination with the City. Commissioners discussed how to resolve potential issues between property owners adjacent to easements and trail volunteers and the need for additional details in the proposed policy.

Action: Received and filed.

7. PARK AND RECREATION COMMISSION WORK PLAN TOPICS DISCUSSION AND UPDATES

Commission discussion and updates on work plan goals and progress and possible action to appoint work plan group members.

- Work Plan Group Assignments
- Community engagement and outreach
- Work plan priorities

Discussion: Commissioners discussed which Work Plan Goals should have a work plan group or liaisons.

Action: The following Work Plan Group and Liaison assignments were made by consensus:

- Goal 1: School District Partnership: Chair Codron, Member Chuaqui
- Goal 3: Engaging Partners: Member Chuaqui – Spurs FC (soccer); Member La Force – Lap Swim & Masters Swimmers and Pickleball; Vice Chair Kaczor Strollers & Rollers; Chair Codron – El Cerrito Youth Baseball
- Goal 4: Open Space & Urban Trails – Chair Codron, Vice-Chair Kaczor

8. REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS

Review Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation.

Presentation and Discussion: staff discussed and responded to questions about the Arlington Park Improvements, Pickleball and Tennis Plaza and the Swim Center Capital Enhancements projects.

Action: Received and filed.

9. RECREATION DEPARTMENT UPDATE

Update on items of interest in the Recreation Department.

Director Jones reported on the upcoming Pumpkin Splash special event, free senior services and presentations, Swim Center fall hours, feedback survey, Unity Day, In-Person Dining, and new programs.

Action: Received and filed.

10. ITEMS FOR FUTURE AGENDAS

- Next Regular Meeting: Wednesday, October 26, 2022 at 7 p.m.
- Parks and Recreation Facilities Projects Update – Ongoing
- Work Plan Item Discussion/Updates – Ongoing
- Arlington Tennis Plaza Phase I Design Review – October/December
- 2023 Regular Meeting Schedule – October
- Budget Review and Possible Recommendations - November

11. ADJOURN PARK AND RECREATION COMMISSION MEETING - Chair Codron adjourned the meeting at 8:31 p.m.

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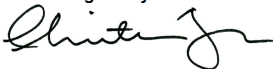


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Avis Codron, Chair

This is to certify that the foregoing is a true and correct copy of the minutes of the Regular Park and Recreation Commission meeting on September 28, 2022 as approved by the Park and Recreation Commission.

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Christopher Jones, Staff Liaison