



MINUTES

REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, December 1, 2021 at 7:00 p.m.

Staff Liaison

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JOIN VIA ZOOM:

<https://us06web.zoom.us/j/82709449466?pwd=eitKT0g5N3gxU3o2aG5hbzIDWEEd0dz09>

Event ID: 827 0944 9466 **Password:** 206158
or Dial in: 1-408-638 0968

7:00 P.M. CONVENE REGULAR PARK AND RECREATION COMMISSION MEETING – Vice Chair Codron called the meeting to order at 7:00 p.m.

1. **ROLL CALL – Present:** Vice-Chair Avis Codron; Members, Jennifer Kaczor, Norman La Force, Art Machado, Megan Wier **Absent:** Chair Ben Chuaqui

2. **COMMISSION/STAFF COMMUNICATIONS AND ANNOUCEMENTS**
None

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

All written comments submitted prior to and during the meeting were posted online as supplemental materials and incorporated into the official meeting record. Written public comments for matters not on the agenda were received from Cordell Hindler.

No Oral Comments.

4. **COUNCIL/STAFF LIAISON ANNOUCEMENTS AND REPORTS**

Staff and/or Mayor Paul Fadelli may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council.

Recreation Director asked if there was anyone in attendance who was interested in applying for the Park and Recreation Commission.

Aaron Mandel introduced himself and stated that he intends to apply for the Commission.

5. **APPROVAL OF MINUTES**

Consider a motion adopting the minutes of the Park and Recreation Commission meeting on **October 27, 2021**.

Moved/Seconded: Members La Force/Machado.

Action: Passed a motion to approve the minutes of the Park and Recreation

Commission meeting on October 27, 2021.

Ayes: Vice-Chair Avis Cedron, Members Jennifer Kaczor, Norman La Force, Art Machado, Megan Wier.

Noes: None

6. MEASURE H BUDGET REVIEW

Review Measure H adopted budget for fiscal year 2021-22 and actuals through October 2021.

Presentation & Discussion: Staff responded to questions and comments by members of the commission regarding backfill of General Fund expenses with Measure H funds, ensuring the Swim Center's needs are funded now and, in the future, and how information is presented in future Measure H updates.

Action: Received and filed

7. REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS

Review Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation.

Presentation & Discussion: Staff responded to questions and comments by members of the commission regarding projects that are on hold, Swim Center Recreation Pool re-plaster project and American Rescue Plan Funds.

Action: Received and filed

8. PARK AND RECREATION COMMISSION WORK PLAN TOPICS DISCUSSION

Commission discussion to develop framework for the West Contra Costa Unified School District Facilities and Open Space & Urban Trails work plan goals.

Presentation & Discussion: Staff responded to questions and comments by members of the commission about the school district facilities regarding El Cerrito High School tennis courts, play field access and cost, history of partnership and mutual benefits, and the possibility of inviting a school district official to a future commission meeting.

Staff responded to question and comment by member of the commission about trail easements and public access, forming a work plan group to engage with Trail Trekkers, Master Plan priorities, volunteer work, open space and trail policies and identifying potential recommendations to the City Council.

Action: Received and filed

9. 2022 PARK AND RECREATION COMMISSION REGULAR MEETING SCHEDULE

Discussion and possible action to approve the Regular Meeting Schedule for the 2022 Calendar Year.

Moved/Seconded: Members La Force/Kaczor.

Action: Passed a motion to approve the 2022 Park and Recreation Commission Regular Meeting Schedule, which includes:

- Meeting on March 30, 2022 instead of March 23, 2022
- If returning to in person meetings, conduct certain meetings at alternate Park and/or Recreation Facilities:
 - April – Arlington Park
 - May – Canyon Trail Park
 - June – Fairmont Clubhouse
 - July – Cerrito Park/Community Center
 - August – Tassajara Park
- Meeting on November 30, 2022 instead of November 23, 2022 & December 28, 2022.

Ayes: Vice-Chair Avis Cedron, Members Jennifer Kaczor, Norman La Force, Art Machado, Megan Wier.

Noes: None

10. RECREATION DEPARTMENT UPDATE

Update on items of interest in the Recreation Department.

Director Jones reported on the following topics: Recreation Activity Guide mailing, part time job openings, new classes and activities starting in January and holiday closures of offices and facilities.

11. ITEMS FOR FUTURE AGENDAS

- Parks and Recreation Facilities Projects Update – Ongoing
- Work Plan Item Discussion/Updates – Ongoing
 - Recreation Programs & Services – January
 - Recreation Department Budget Update – January
 - Engagement and Outreach Plan – January

12. ADJOURN PARK AND RECREATION COMMISSION MEETING – Vice Chair
Codron adjourned the meeting at 8:36 p.m.



Ben Chuaqui, Chair

This is to certify that the foregoing is a true and correct copy of the minutes of the Regular Park and Recreation Commission meeting on December 1, 2021 as approved by the Park and Recreation Commission.



Christopher Jones, Staff Liaison