



## MINUTES

### REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, July 28, 2021 at 7:00 p.m.

**Staff Liaison**

Christopher Jones | (510) 559-7005  
cjones@ci.el-cerrito.ca.us

JOIN VIA ZOOM:

<https://zoom.us/j/96199270250?pwd=UXFaM0R0TGR3bGsvZlo5WkdSOE1wdz09>

**Event ID:** 961 9927 0250 **Password:** 391613  
**or Dial in:** 1-408-638 0968

*Pursuant to Executive Order N-29-20, teleconference restrictions of the Brown Act have been suspended, as well as the requirement to provide a physical location for members of the public to participate in the meeting.*

Members of the public can watch or listen to Park and Recreation meeting via Zoom using the meeting information listed above.

Public comments may be submitted one of two ways:

1. Via Zoom using the "Raise Hand" icon to request to speak. If joining by phone, dial \*9 to "raise your hand", and when prompted \*6 to unmute/mute.
2. Via email to [cjones@ci.el-cerrito.ca.us](mailto:cjones@ci.el-cerrito.ca.us). Email must contain in the subject line **Public Comments – Not on the Agenda** or **Public Comments – Agenda Item #**.

To ensure that the Park and Recreation Commission receives your written comments prior to taking action, they must be received by **4:00 p.m. the day of the meeting**. All written comments received by this deadline will be provided to the Park and Recreation Commission and posted online in advance of the meeting.

Comments received after the deadline will be provided to the Park and Recreation Commission and included with supplemental materials **after the meeting**. **No written comments will be read into the record.**

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#### **7:00 P.M. CONVENE REGULAR PARK AND RECREATION COMMISSION MEETING**

1. **ROLL CALL** – Chair Ben Chuaqui; Vice-Chair Avis Codron; Members, Kathy Fleming, Jennifer Kaczor, Norman La Force, Art Machado, Megan Wier
2. **COMMISSION/STAFF COMMUNICATIONS AND ANNOUCEMENTS**  
Discussion about most recent mask and vaccination policies for City staff and facilities occurred.
3. **ORAL COMMUNICATIONS FROM THE PUBLIC**  
None

#### **4. COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS**

Recreation Director Chris Jones reported that the City Council met on July 20, 2021 and received wildfire safety presentations from the El Cerrito Fire Department, PG&E and East Bay MUD. The City Council also received a budget update reflecting the City's revenues and expenses through May 2021.

#### **5. APPROVAL OF MINUTES**

Consider a motion adopting the minutes of the Park and Recreation Commission meeting on **June 23, 2021**.

**Moved/Seconded:** Members Machado/Fleming. Pass a motion to approve the minutes of the Park and Recreation Commission meeting on June 23, 2021.

**Ayes:** Chair Ben Chuaqui; Vice-Chair Avis Codron, Members, Kathy Fleming, Jennifer Kaczor, Norman La Force, Art Machado, Megan Wier.

**Noes:** None

**Abstain:** None

#### **6. 2021-22 PARK AND RECREATION COMMISSION WORKPLAN**

There was discussion, brainstorming and possible action to adopt the Park and Recreation Commission's 2021-22 Work Plan. Director Jones walked the Commissioners through the first draft of the Work Plan. After conversation, it was decided to remove the drone topic from the plan. It was also decided to add Measure H into the Historical Background section of the Work Plan. There was a discussion about the 4<sup>th</sup> of July event and if and how to support that event to return to El Cerrito. There was also a consensus to have more engagement and communication between the Commission and the public. It was strongly suggested to staff that some future meetings should be held at City parks to encourage more community engagement.

#### **7. REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS**

Director Jones reviewed the Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation including improvements at Arlington Park. The Parks Project Status Sheet now includes the 2022 Fiscal Year.

#### **8. RECREATION DEPARTMENT UPDATE**

Recreation Analyst Sarah DiBenedetto provided an update about the full reopening of the swim center, the Department gearing up to run fall programming, as close to normal as possible within COVID policies. Fall programming includes childcare afterschool programs, swim lessons, youth/adult/senior programming, and facility rentals.

#### **9. ITEMS FOR FUTURE AGENDAS**

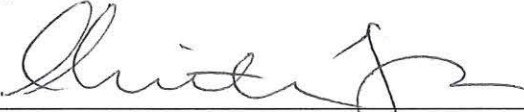
- Next Regular Meeting: Wednesday, July 28, 2021, at 7 p.m.
- Parks and Recreation Facilities Projects Update – Ongoing
- Park and Recreation Commission Work Plan – August (if needed)

- Permanent Pickleball Courts Considerations – September
- Urban Trails Discussion – August (if Trail Trekkers are available)
- WCCUSD Facility Use Discussion – TBD

**10. ADJOURN PARK AND RECREATION COMMISSION MEETING 8:54pm**

  
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Ben Chuaqui, Chair

This is to certify that the foregoing is a true and correct copy of the minutes of the Regular Park and Recreation Commission meeting on July 28, 2021 as approved by the Park and Recreation Commission.

  
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Christopher Jones, Staff Liaison