



**MINUTES OF THE
SPECIAL MEETING OF THE
Arts and Culture Commission**

Monday, December 3, 2018 at 7:00 p.m.

**El Cerrito City Hall – Council Chambers
10890 San Pablo Avenue, El Cerrito**

Approved January 28, 2019

Roll Call of Commissioners:

Present: Ruth Cazden, Allison Cooper, Amei Papitto, Richard Fernandez, Judith Tannenbaum, Christopher Walsh

Absent: George Gager

City Council Liaison: Not present

Staff Liaison: Maya Williams

1. Commissioners Reports & Liaison Reports

Staff Liaison Williams reported on recent updates with City staff. She also reported on the following: Upcoming acoustic meeting with Ken Kantor and Chris Jones; Free Folk Art Festival thanked the Commission for funding; gave updates on the ECCRU, Poet Laureate, and Gallery Space programs.

Commissioner Tannenbaum encouraged staff to consider serving as the liaison for the ECCRU artist and provided a brief update on progress of an ACC/HRC community conversation event.

Commissioner Fernandez provided updates on places to post publicity in the city.

Commissioner Cazden gave kudos to the CCCT production of Ripcord.

Commissioner Papitto previewed an idea for a Lindy Hop event in El Cerrito. The item will be discussed in January 2019 and led by Commissioner Papitto.

2. Comments from the Public

None.

3. Approval of Minutes

Motion (Cooper/Fernandez) to approve minutes of October 29, 2018 meeting: Passed, 5-0.

- 4. Request for Support** - Veronika Totos and Daniel Barth from El Cerrito Preschool gave a presentation for Messy Art Day's proposal. Motion (Tannenbaum/Cooper) to support the Messy Art Day proposal with funding not to exceed \$750 with the condition that they provide an event report that includes 1) a general evaluation 2) how responsible event cleanup methods were used and 3) information on number of attendees and how many might be from El Cerrito or outside of the city. Passed, 5-0.

Any writings or documents provided to a majority of the ACC regarding any item on this agenda will be made available for public inspection at City Hall - 10890 San Pablo Avenue, El Cerrito, during normal business hours.

Meeting places are wheelchair accessible. To request a meeting agenda in large print, Braille, or MP3 file, or to request a sign language interpreter for the meeting, call Maya Williams, Staff Liaison at 510-215-4318 at least FIVE (5) working days notice prior to the meeting to ensure availability.

5. Review of Gallery Space Proposals (Attachment)

The Commission reviewed the sole submissions from Kenneth Courter (El Cerrito). Motion (Walsh/Fernandez) to approve: Passed, 5-0.

Staff Liaison Williams suggested the Commission consider different types of submissions, such as students, groups, and or commissioners.

6. Proposal Process for Commission Support

Staff Liaison Williams noted that a date field needs to be included on form and reminded the Commission about the need to evaluate funded projects and measure the return on investment. The Commission discussed needing to balance between more and less restrictive criteria and bureaucratic guidelines for funding. Commissioner Cooper wanted to explore more robust review and evaluation criteria and will lead that discussion in January.

7. Funding Scholarships for California Sound Collective - Discussion centered around the process for offering financial assistance to participants. Staff will follow up with Recreation about including in the class description the first come, first served availability of financial assistance through the El Cerrito Arts and Culture Commission and contact information. The Commission will discuss funding amounts in January.

8. Update and Discussion

- a. Bob Ross Painting Classes - Staff provided an update on outreach efforts and recommended that this item not be revisited unless fully fleshed out. Staff Liaison Williams stressed the importance of Commissioners being prepared to implement ideas for events.
- b. Discussion about creating ACC Impact Subcommittee – Will continue to January and revisit this item as part of Commissioner Coopers item on proposal review and evaluation.

9. Subcommittee Updates

Discussion and possible action relating to reports from the following ACC Subcommittees:

- a. Performance Space subcommittee (Gager, Walsh, Cazden) – No updates provided
- b. Publicity subcommittee - Walsh provided an update and asked about the use of Google docs for gathering info. He committed to reorganize the list and will send the link to Staff Liaison Williams for distribution to the Commission. (Walsh, Fernandez, Cooper)

10. Items for Next Meeting

Adjourned at 9:03 p.m.